

**MINUTES OF MEETING
ROAN BRIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Roan Bridge Community Development District held a Regular Meeting on April 19, 2023, at 10:00 a.m., at the offices of KPM Franklin, 222 Church Street, Kissimmee, Florida 34741.

Present at the meeting were:

James Dicks	Chair
Scott Prewitt	Vice Chair
Chad Lee	Assistant Secretary

Also present were:

Ernesto Torres	District Manager
Craig Wrathell	Wrathell, Hunt and Associates, LLC (WHA)
Joseph Brown (via telephone)	District Counsel
Brian DeGirolmo	District Engineer
Murry Bullion	KPM Franklin
Greg Nixon	KPM Franklin
James Brunton	Supervisor Appointee

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 10:11 a.m. Supervisors Dicks, Prewitt and Lee were present. Supervisors Skair and Benzel were not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
Tyler Benzel [SEAT 4]**

Mr. Torres presented the resignation of Supervisor Tyler Benzel from Seat 4.

On MOTION by Mr. Prewitt and seconded by Mr. Lee, with all in favor, the resignation of Supervisor Tyler Benzel from Seat 4, was accepted.

FOURTH ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 4; Term Expires November 2024

Mr. Dicks nominated Mr. James Brunton to fill Seat 4. No other nominations were made.

On MOTION by Mr. Dicks and seconded by Mr. Prewitt, with all in favor, the appointment of Mr. James Brunton to fill Seat 4, was approved.

- **Administration of Oath of Office (the following will be provided in a separate package)**
Mr. Torres, as Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Brunton. He provided and explained the following items:
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
 - B. Membership, Obligations and Responsibilities**
 - C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
 - D. Form 8B - Memorandum of Voting Conflict**

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Designating Certain Officers of the District, and Providing for an Effective Date

Mr. Torres presented Resolution 2023-01. Mr. Prewitt nominated the following slate:

Chair	James Dicks
Vice Chair	Scott Prewitt
Assistant Secretary	Tyler Benzel
Assistant Secretary	Rockdale Skair
Assistant Secretary	James Brunton

Assistant Secretary

Cindy Cerbone

Assistant Secretary

Ernesto Torres

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Prewitt and seconded by Mr. Lee, with all in favor, Resolution 2023-01, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Torres presented Resolution 2023-02. He reviewed the proposed Fiscal Year 2024 budget; there were no changes compared to the Fiscal Year 2023 budget, and explained the reasons for any changes. This is a Landowner-funded budget with expenses funded as incurred.

On MOTION by Mr. Dicks and seconded by Mr. Prewitt, with all in favor, Resolution 2023-02, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for June 20, 2023 at 10:00 a.m., at the offices of KPM Franklin, 222 Church Street, Kissimmee, Florida 34741; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-03, Declaring the District’s Intent to Accept Responsibility for the Perpetual Operation, Maintenance, and Funding of the Stormwater and Surface Water Management Facilities and Wetland Conservation Areas, Mitigation Areas, and Wildlife Habitats

Mr. Torres presented Resolution 2023-03. Mr. Brown discussed the following:

- The Environmental Resource Permit (ERP) is in progress.
- The South Florida Water Management District (SFWMD) requires identification of the long-term owner and maintenance provider of the stormwater system.
- Resolution 2023-03 reflects the CDD’s intent to own and maintain those improvements following construction.
- Once adopted, the District Engineer can use it to finalize the ERP.

On MOTION by Mr. Lee and seconded by Mr. Prewitt, with all in favor, Resolution 2023-03, Declaring the District’s Intent to Accept Responsibility for the Perpetual Operation, Maintenance, and Funding of the Stormwater and Surface Water Management Facilities and Wetland Conservation Areas, Mitigation Areas, and Wildlife Habitats, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Designating the Primary Administrative Office and Principal Headquarters of the District; Designating the Location of the Local District Records Office; and Providing an Effective Date

Mr. Torres presented the Resolution 2023-04.

On MOTION by Mr. Prewitt and seconded by Mr. Lee, with all in favor, Resolution 2023-04, Designating 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 as the Primary Administrative Office and a location in Osceola County as the Principal Headquarters of the District; Designating the offices of KPM Franklin, 222 Church Street, Kissimmee, Florida 34741 as the Location of the Local District Records Office; and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of February 28, 2023

Mr. Torres presented the Unaudited Financial Statements as of February 28, 2023.

On MOTION by Mr. Prewitt and seconded by Mr. Lee, with all in favor, the Unaudited Financial Statements as of February 28, 2023, were accepted.

TENTH ORDER OF BUSINESS

Approval of September 22, 2022 Public Hearings and Regular Meeting Minutes

Mr. Torres presented the September 22, 2022 Public Hearings and Regular Meeting Minutes.

On MOTION by Mr. Brunton and seconded by Mr. Lee, with all in favor, the September 22, 2022 Public Hearings and Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

There was no report.

B. District Engineer: KPM Franklin

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: June 20, 2023 at 10:00 AM**
 - **QUORUM CHECK**

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

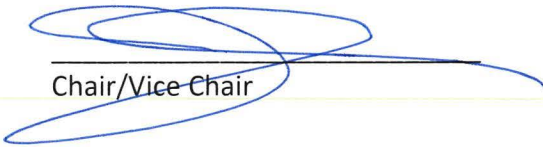
There were no public comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Prewitt and seconded by Mr. Bruton, with all in favor, the meeting adjourned at 10:25 a.m.


Secretary/Assistant Secretary


Chair/Vice Chair